

## **Guidelines for Submitting Paper's final edition and Registration for the Conference**

Dear authors of accepted papers for the 15th International Conference on Computer and Knowledge Engineering (ICCKE 2025):

We are pleased to hold this conference with your participation. Please pay attention to the following points for preparing and submitting final edition as well as for registration:

1. The submitting authors of accepted papers must address the reviewers' comments and submit the PDF file of the paper in accordance with the conference paper format, which can be accessed via [this link](#), along with other required materials specified below, by the deadline of 14 November.
2. The final edition will be reviewed again, and if the required revisions are not made or any unacceptable changes are found, the paper will be removed from the list of accepted papers, and the responsibility lies with the authors.
3. The presence of at least one author of the accepted papers is necessary for presenting the paper at the conference; otherwise, the paper will not be published in the conference proceedings, indexing will not occur, and no certificate will be issued for the paper. There is no option to present papers via video.
4. For each accepted paper, a registration must be completed through the electronic payment option of the conference system by the deadline of 24 November. A conference participation card will be issued for the individual who pays the registration fee. Therefore, the presenter who intends to attend the conference must make the payment.
5. Due to the conference processes, the deadlines for submitting final edition and payment are not extendable. If any of the requirements are not met by this date, the paper will be removed from the list of accepted papers. Early submission of papers facilitates better interaction between the secretariat and the authors in case of any potential issues.

6. Authors of accepted papers must also prepare their presentation file in PPTX format, which can be accessed via this link , and submit it along with the final paper edition file. The maximum presentation time is 15 minutes.
7. The schedule for paper presentations will be determined based on the conference timetable. The complete conference program will be published on the conference website by 14 November.
8. Authors of accepted English papers must follow these steps:
  - a. Revise their paper according to the report from the IEEE CrossCheck system, which will be sent to them via email. Papers with a similarity percentage above the threshold will not be indexed by IEEE.
  - b. Validate the PDF file obtained from the previous step through IEEE PDF eXpress as follows:
  - c. Visit the IEEE PDF eXpress website at <http://www.pdf-express.org>
    - i. Click on the "New Users- Click Here" link.
    - ii. Enter the following information:
      1. Conference ID:
      2. Your email
      3. Your chosen password
    - iii. Then continue with the steps. Finally, a confirmation email of your registration on the site will be sent to you.
    - iv. Click on the "create new title" button, enter the title of the paper, and upload the revised PDF file of the paper, then continue through the steps until you receive an email confirming that the file has passed the IEEE PDF Check. If it is unsuccessful, address the specified issues and repeat the process until you receive a new confirmation. Finally, download the final approved PDF file and upload it to the system.

- d. Before submitting the file, authors must sign the copyright form through the conference system. Note that through the IEEE eCopyright (ECF) process, the corresponding author is directly transferred to the IEEE site to complete the online form. Therefore, there is no need to print, complete, and upload the form. The link to submit the copyright form will be accessible in the responsible author's portal.
- 9. If any second or additional authors of a paper wish to register and attend the conference, they can register based on the non-paper registration fee guidelines.
- 10. For any inquiries, you can contact us via email at  
ICCKE2025 @mail.um.ac.ir

Respectfully,

Secretariat of ICCKE 2025